

## Chenango Forks School District Tax Collection for 2017

**Check payable to:** B C Director of OMB (Broome County Office of Management & Budget)

**NEW mailing address:** B C Real Property  
Department FORKS  
PO Box 2087  
Binghamton, NY 13902

**The US Postal Service postmark determines the date payment is made.**

**In person payment at:** Broome County Office Building, Second Floor  
60 Hawley Street, Binghamton  
Monday thru Friday 9 am to 4 pm (except holidays)  
September 1<sup>st</sup> through October 31<sup>st</sup> 2017

Town of Fenton Town Hall  
44 Park St, Port Crane  
Monday thru Friday 9 am to 4 pm (except holidays)  
September 1<sup>st</sup> through October 31<sup>st</sup> 2017

**Tax Help-Line:** (607) 778-2169

\*Credit/Debit card, ACH and e-check payments can be made on your tax bill from September 1<sup>st</sup> until October 31<sup>st</sup>. Go to [www.taxlookup.net](http://www.taxlookup.net) and follow the directions. You must pay the tax bill in full; partial payments are not accepted. There is a convenience fee of 3% plus 50¢ charged by the bank on credit/debit payments and a \$4.95 fee for ACH/e-check. This fee will be listed as a separate line item on your statement. **On November 1<sup>st</sup> 2017, your unpaid taxes become delinquent and payment can no longer be accepted.**

\*Accepted credit cards:



\*A dedicated computer is available in the Real Property Tax Department on the Second Floor of the Broome County Office Building at 60 Hawley Street, Binghamton, NY for making electronic payments.

**\*DO NOT STAPLE OR TAPE THE CHECK TO THE PAYMENT COUPON**

\*To confirm your tax bill is paid, go to [www.taxlookup.net](http://www.taxlookup.net). Search for *Payment History*. This screen shows the amount of tax billed and date of payment with an option to print. If you pay in person, the tax collector will stamp the bill paid.

\*Do not combine payments for another taxing district. Each district is a separate legal entity for collections, requiring separate checks.

### **To avoid having your payment returned:**

- ➔ Be sure to sign your check.
- ➔ Make sure check is payable to B C Director of OMB.
- ➔ Include payment coupon and check mailed together to the above address.
- ➔ In the "Memo" section, identify the property by bill number, address, or tax map number.
- ➔ Make sure the numeric amount is clearly written and equal to the written dollar amount.
- ➔ Make sure your payment is postmarked by the U.S. Postal Service on or before the due date of the payment.