

**CHENANGO FORKS CENTRAL SCHOOL DISTRICT**

Instructional

Application of

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(your name)

for a Teaching Position in the

CHENANGO FORKS CENTRAL SCHOOL DISTRICT

Binghamton, New York 13901

Position Applied For: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Please return this application to:

Assitant Superintendent of Schools  
Chenango Forks Schools District Office  
One Gordon Drive  
Binghamton, NY 13901  
(607) 648-7543

*THE VISION OF THE CHENANGO FORKS CENTRAL SCHOOL DISTRICT IS  
"A COMMUNITY WHERE LEARNERS EXCEL!"*

The Chenango Forks Central School District is guided by  
New York State Human Rights Law in Employment Practices and Procedures

# PERSONAL INFORMATION

(Please Print or Type)

Name: \_\_\_\_\_

Social Security No.: \_\_\_\_\_ Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Mailing Address (If different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

## CERTIFICATION

### NEW YORK STATE CERTIFICATION(S)

Please list all types of certificates and status

Certificate number(s) and date(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever had certification denied,  
revoked, or suspended?

YES \_\_\_

NO \_\_\_

If yes, explain

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please enclose a copy of all paper format certificates issued by  
SED and electronic documentation from the Office of Teaching.

If pending, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ANTI DISCRIMINATION POLICY

No persons shall be denied equal protection of the laws of this County, State, Nation or any subdivision thereof. The School District does not discriminate in employment or in the education programs and activities which it operates on the basis of sex, sexual orientation, age, ethnicity, religion, race, or handicap in violation of Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, or § 504 of the Rehabilitation Act of 1973 and the New York State Human Rights Law.

## EDUCATIONAL PREPARATION

| Name and Location of School | Nature of Studies |       | Diploma or Degree |
|-----------------------------|-------------------|-------|-------------------|
| High School                 | Major             | Minor |                   |
| Undergraduate               | Major             | Minor |                   |
| Graduate                    | Major             | Minor |                   |
| Distinctions and Honors     |                   |       |                   |
|                             |                   |       |                   |

## STUDENT TEACHING

| Name and Location of School | Subject or Grade Level |
|-----------------------------|------------------------|
|                             |                        |
| Name and Location of School | Subject or Grade Level |
|                             |                        |

## PARTICIPATION IN CO-CURRICULAR ACTIVITIES

|  |
|--|
| High School/College _____                            |
| Post Graduate _____                                  |
| What co-curricular activities can you sponsor? _____ |
| What sports can you coach? _____                     |

## OTHER EXPERIENCES WITH CHILDREN

| Organization | Address | Type of Work | From | To | Total |
|--------------|---------|--------------|------|----|-------|
|              |         |              |      |    |       |
|              |         |              |      |    |       |
|              |         |              |      |    |       |
|              |         |              |      |    |       |

### PRIOR TENURE RECORD

Have you ever received TENURE in any School District or Board of Cooperative Services (BOCES) anywhere in New York State? If yes, what area did you receive tenure in?

Yes

No

If yes, please indicate \_\_\_\_\_

(Name of School District or BOCES)

(Date Tenure Conferred)

(Area)

Were you ever denied tenure by a school district?

Yes

No

If yes, Where?"

When?

### ADULT WORK EXPERIENCE OTHER THAN TEACHING

**List most recent experience first**

| Name and Address | Supervisor's Name and Title | From |     | To  |     | Reason for Leaving |
|------------------|-----------------------------|------|-----|-----|-----|--------------------|
|                  |                             | Mo.  | Yr. | Mo. | Yr. |                    |
|                  |                             |      |     |     |     |                    |
|                  |                             |      |     |     |     |                    |

Total Years

Specific nature of position

| Name and Address | Supervisor's Name and Title | From |     | To  |     | Reason for Leaving |
|------------------|-----------------------------|------|-----|-----|-----|--------------------|
|                  |                             | Mo.  | Yr. | Mo. | Yr. |                    |
|                  |                             |      |     |     |     |                    |
|                  |                             |      |     |     |     |                    |

Total Years

Specific nature of position

| Name and Address | Supervisor's Name and Title | From |     | To  |     | Reason for Leaving |
|------------------|-----------------------------|------|-----|-----|-----|--------------------|
|                  |                             | Mo.  | Yr. | Mo. | Yr. |                    |
|                  |                             |      |     |     |     |                    |
|                  |                             |      |     |     |     |                    |

Total Years

Specific nature of position

**Please account for any gaps in your employment history:**

| Name and Address | Supervisor's Name and Title | From |     | To  |     | Reason for Leaving |
|------------------|-----------------------------|------|-----|-----|-----|--------------------|
|                  |                             | Mo.  | Yr. | Mo. | Yr. |                    |
|                  |                             |      |     |     |     |                    |
|                  |                             |      |     |     |     |                    |

Total Years

Specific nature of position

| Name and Address | Supervisor's Name and Title | From |     | To  |     | Reason for Leaving |
|------------------|-----------------------------|------|-----|-----|-----|--------------------|
|                  |                             | Mo.  | Yr. | Mo. | Yr. |                    |
|                  |                             |      |     |     |     |                    |
|                  |                             |      |     |     |     |                    |

Total Years

Specific nature of position

**UNITED STATES ARMED SERVICES RECORD**

| Date From-To | Branch | Total Months | Highest Rank |
|--------------|--------|--------------|--------------|
|              |        |              |              |

**OTHER INFORMATION**

Have you ever been convicted of a crime or are criminal charges now pending against you?  YES  NO

If yes, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Have you ever resigned a position to avoid being fired or to avoid the imposition of tenure or other disciplinary charges against you?

YES  NO

If yes, please explain \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

## REFERENCES

References should include superintendents, principals or professors who have first-hand knowledge of your professional competence and your personal qualifications. Experienced teachers should include the superintendent and principal of the two most recent schools in which employed. If any person(s) listed should not be contacted for reference at the present time, indicate in the left-hand margin the date contact(s) may be made.

| Name | Position | Address | Telephone |
|------|----------|---------|-----------|
|      |          |         |           |
|      |          |         |           |
|      |          |         |           |
|      |          |         |           |

### PLEASE READ CAREFULLY - APPLICANT'S CERTIFICATION

I hereby certify that the facts set forth in the above employment application are true and to the best of my knowledge.

I understand that if employed, falsified statements on this application shall be considered sufficient cause for dismissal.

I understand that the Chenango Forks Central School District will be making an extensive inquiry regarding my background and experience and is hereby released from any liability anyone giving information regarding me (whether specified in my application or not) so long as the information given is relevant to the duties for which I have applied.

If requested, I will sign individual releases. I further understand that all information gathered by you regarding my application will be the property of the School District and will not be released to me unless required by federal and state statutes or regulations.

\_\_\_\_\_  
Signature of Applicant

### DO NOT WRITE BELOW

#### Interview Record:

Date

Person

Remarks

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